

NPMC CHRISTIAN EDUCATION CONSTITUTION

Adopted by the Board of Elders June of 1996

WORK OF THE CHRISTIAN EDUCATION PROGRAM

- Primary evangelism - which we define as sharing the good news about Jesus Christ.
- Discipleship - which we define as facilitating the intellectual, emotional and volitional growth of those who have made a personal commitment to Jesus Christ.
- Integration - which we define as the incorporation of new church members into the broader life of the congregation.

GOVERNMENT OF THE SUNDAY SCHOOL

The total work of the Sunday school shall be subject to the guidance and approval of the Board of Elders.

The Sunday school shall be under the direction of the Sunday School Superintendents and the Christian Educator, who shall be guided in the performance of their duties by this document and by a properly constituted committee on Christian Education.

COMPOSITION OF THE CHRISTIAN EDUCATION COMMITTEE

The committee shall be ideally made up of the following individuals (one person may fill two capacities):

- Christian Educator
- Trustee Representative
- Elder Representative
- Weekday Preschool Representative
- Elementary Sunday School Representative
- Youth Sunday School Representative
- Adult Sunday School Representative

- Three Members at large
- The committee shall consist of at least 12 and no more than 16 persons covering the appointed positions.
- All members of the committee shall be approved by the Board of Elders.

OFFICERS OF THE COMMITTEE

- The committee shall elect its officers at the January meeting.
- Officers shall be Chairperson and Secretary.
- The Christian Educator or Chairperson shall conduct all the business meetings of the committee. The secretary shall make careful notes of all discussions and action taken by the committee. A notebook will be provided in which to keep the minutes, and it shall be carefully kept and passed from secretary to secretary.

MEETINGS OF THE CHRISTIAN EDUCATION COMMITTEE

- Meetings may be scheduled at the suggestion of the Sunday School Superintendents, the Christian Educator, or the designated committee members acting in majority.
- The committee shall hold program planning meetings, open to the congregation whenever needed.
- Monthly committee meetings will be decided upon at the January meeting.

THE RESPONSIBILITY OF THE CHRISTIAN EDUCATION COMMITTEE

- To secure, train, and in extreme cases, to discipline and recommend dismissal of teachers.
- To stay abreast of the curriculum used by all classes of the Sunday School. Special attention shall be given to its quality and to the suitability to the various age levels.
- To plan the conduct of the weekly Sunday school program, to plan those special activities usually associated with the Sunday School, Bible School, Sunday School Picnic....
- To appoint Christian Education Committee members to be Sunday School Superintendents.

- To guide and assist the Sunday School Superintendents and the Christian Educator in the performance of their duties.
- To continually evaluate the success of the Sunday school in living up to its purpose and work as set forth in this document.
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- Sunday School is the education unit of the church program. It's the place where persons should find fellowship, support, Bible Study, spiritual guidance, denominational beliefs...
- The annual Bible School shall be seen as a "mission project" and an extension of our Sunday School. The Christian Education Committee shall be charged with fixing the date of the school, securing the coordinator, and with assisting the coordinator in the implementation of the program. The coordinator shall be appointed no later than the first of March. The date of the school and the coordinator shall be approved by the Board of Elders.
- Elective C.E. programs, seminars, and workshops shall be planned and guided by the Christian Education Committee. These programs should include spiritual nurture for all ages and for all different types of family units.
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- Youth Fellowship works hand in hand with and becomes an extension of the Sunday School program. More time is incorporated for meals, games, activities, study, and worship to bring young adults into an understanding of the total life of a Christian.

USE OF CHURCH PROPERTY BY THE SUNDAY SCHOOL

- Sunday School Classes shall meet in rooms assigned by the committee with the approval of the Joint Board.
- When possible, changes in the meeting place of classes shall be made by the Promotion Sunday.

GUIDELINES REGARDING SUNDAY SCHOOL CURRICULUM

- Each adult class may choose its own curriculum as long as it is published by an organization in sympathy with the doctrine, faith, and practice of the Moravian Church.
- Preschool, elementary, and youth curricula shall be chosen by the committee upon gathering data from the Sunday School Teachers.
- Material will be periodically reviewed and approved by the Christian Education Committee, and no new material from a new publisher shall be used in a class

without prior review and approval by the committee and the Board of Elders. A list will be maintained by the committee.

- Classes shall be encouraged to adopt materials recommended or published by the Moravian Church in America whenever possible.
- The Christian Educator shall be charged with ordering materials for all classes, and all orders must be placed through the Christian Educator.

SUNDAY SCHOOL SUPERINTENDENTS

- The Sunday School Superintendents' duties follow:
- Collect Sunday School offering envelopes at the doors of the Nursery through Senior High classrooms. The Adult Sunday School classes shall deposit their Sunday School offering envelopes in the mail slot located beside the conference room door.
- During Sunday School, the superintendent roves the hallways and checks each classroom to make sure that there is a teacher.
- The superintendent also talks to children and young people who are disciplinary problems. With repeated problems, the superintendent will inform the child's parents.
- At the end of Sunday School, the superintendent checks heat/air, all open rooms, turns off lights, and locks all outside doors.
- The superintendent also picks up the garbage bags in the hallways outside the Nursery doors and throws them in the outside dumpster, locks the Library/Media Center, and the Youth Building, as well as church building, after Sunday School.

THE NEED FOR AN ANNUAL BUDGET

The Christian Education Committee shall operate under the unified budget of New Philadelphia Moravian Church, and it shall be responsible for submitting a proposed budget for the next calendar year to the Board of Trustees no later than September of the present calendar year. The Christian Education Committee shall be responsible for the compilation of the proposed budget.